



2018-19 Checklist for Registering New Students

All new students to the district must first register at Department of Public Safety (DPS) before the student can be enrolled at the school.

STEP 1

Where: Department of Public Safety (DPS), located at the Paul J. Consiglio Education Center, 1501 NW Jefferson St, Blue Springs, 64015

When: Beginning **Monday, July 16th**; hours are Monday-Friday from 8:00 AM – 4:00 PM

What: You are **REQUIRED** to bring the following documents:

- Parent/Guardian Picture ID (i.e. Driver's License)
- Student(s) Birth Certificate(s) (Official State Copy)
- Two of the acceptable forms below. Bills must be in the name of the parent/guardian or a *Request for Waiver of Domicile Requirements* application will be required:
 - Current Electricity Bill (30 days old or less) *
 - Current Gas Bill (30 days old or less) *
 - Current Water Bill (30 days old or less) *
 - Lease Agreement (signed by landlord)
 - Mortgage Statement
- * *No disconnect/shut off notices for utility bills are acceptable*
- Payment Receipts (if residing in a motel)
- Divorce Decree (showing custodial parent, if applicable)
- Affidavit of Acknowledgement (if applicable)
- Guardian Paperwork (if applicable); Power of Attorney is Not Acceptable in Missouri
- State Placement Paperwork (if applicable)

STEP 2

Where: Begin at Your Oldest Student's School Building

When: **Tuesday, July 31st** from 8:30 AM – 7:00 PM. If you are unable to attend on the 31st, please contact the school to obtain hours of availability prior to school starting on August 15th.

What: The following is **REQUIRED**:

- Provide Residency Packet received from DPS for Students
- Provide Proof of Immunizations
- Complete E-Registration (Parent Portal Website: <https://pschool.bssd.net>).

Student Checklist

- If your student will be in grades 7-12 and will be participating in activities, fill out online medical history forms and upload your current physical through Privit websites below:
 - Brittany Hill Middle School: <https://bheagles-mo.e-ppe.com>
 - Delta Woods Middle School: <https://dwgators-mo.e-ppe.com>
 - Moreland Ridge Middle School: <https://mrhuskies-mo.e-ppe.com>
 - Paul Kinder Middle School: <https://pkgrizzlies-mo.e-ppe.com>
 - Blue Springs High School: <https://bluespringswildcats-mo.e-ppe.com>
 - Blue Springs South High School: <https://bluespringssouthjaguars-mo.e-ppe.com>